

FACILITY ACQUITTAL

Financial Report & Certificate of Satisfactory Completion

Return completed form and supporting documentation to SES Grants by **30 June 2024**

- Refer to your copy of the original application and funding agreement when completing this form.
- Complete this document once the project is finalised.
- Include copies of all relevant tax invoices and/or council transaction sheet and photographs of the completed work when submitting.

ID Number	Local Government	SES Unit/Group	Grant Amount excl GST
Project Title			
EXPENSES (Provide an itemised list of ALL Project expenses incurred or add attachment)			AMOUNT excl GST
			\$
			\$
			\$
			\$
TOTAL PROJECT EXPENSES			\$
Attached			
<input type="checkbox"/> Copies of all relevant tax invoices/transaction sheet <input type="checkbox"/> Photographs (jpeg) of completed works & any media <input type="checkbox"/> Local Government bank details			
Comments			

DECLARATION

- I declare that the information provided in this form is true and correct.
- The grant was expended as detailed in our application referenced above and was in accordance with the *Funding Guidelines*.
- I declare that the project has been inspected and is satisfactorily completed in accordance with the proposal.
- I declare that I have the duly delegated authority to submit this acquittal on behalf of the Chief Executive Officer and Nominated Officer.

Declaration Officer

By checking this box I hereby agree to the above declaration

Title	First Name	Last Name
Date	Position	
Ph	Mobile	Email