

## ***Payroll Deduction for Donation to the State Emergency Service***

- Simply**
- Check with your employer about whether they can send donations to SES.
  - Complete this registration form, then send to your payroll office.

### **Payroll Office**

I would like to donate to the Queensland State Emergency Service through payroll deductions. Please deduct the amount indicated below from each pay period. I understand that my donation will be deducted from the first available pay period after receipt of this authorisation.

- \$5    \$10    \$20    \$25    \$50    \$100    Other

### **Personal Details**

Title:

First Name:

Surname:

Employee ID:

Phone/Mobile:

Email:

### **Signed by**

Name:

Signature:

Date:

### **Instructions for Employer**

Donations are to be transferred electronically, using employee surname as reference, to:

Commonwealth Bank

SES Gift Fund

BSB 064-013

Account 1000 9235

Once approved, please send a copy of this form and future remittance advices to the SES at [Donate@ses.qld.gov.au](mailto:Donate@ses.qld.gov.au)

Information and Privacy Queensland State Emergency Service (SES) collects personal information on this form for the following purposes:

- to allow SES to service your request
- to discharge the Department's legislative, accountability, administrative, personnel and financial functions.

For further information about privacy and other uses and disclosures of your personal information refer to the SES website.

**OFFICIAL**

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